

JASON BEEKMAN

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EXPERIENCE

November 2006 –Present

AT&T
Washington, D.C.

and

February 2005 – October 2006

Customer Value Partners
Washington, D.C.

*Web Content Editor – United States Agency For International Development
(USAID)*

- Worked with the Office of the First Lady to design and program website for The White House Conference on Global Literacy
- Prepare portions of the printed USAID Congressional Budget Justification for online availability to members of the United States Congress
- Redesigned and built the USAID website for the Spanish language
- Work with content providers to ensure online content adheres to federal standards, including Section 508 compliance and USAID Branding guidelines
- Review and edit web content from various USAID bureaus in Washington and from USAID Missions around the world
- Evaluate USAID website for compliance with federally-mandated guidelines
- Requested by client to stay onboard during transfer of government contract from Customer Value Partners to AT&T

August 2003-February 2005

Freelancer/Contractor
Columbus, OH

Web Designer/Programmer

- Designed layouts for new websites and updated existing website designs
- Assisted clients to establish branding, company identity, and overall presence online

- Integrated both new and existing website designs into HTML templates for Cold Fusion-based content management system
- Provided graphic editing, copywriting, editing, and technical writing services

April 2000-August 2003

Ohio State University (OARnet)
Columbus, OH

Systems Developer/Engineer

- Developed and supported multiple web sites for various OARnet clients including the City of Columbus
- Designed graphics and web sites for various clients including the City of Columbus, the Ohio Judicial Conference, and the Columbus Training Partnership
- Functioned as primary OARnet liaison to over 30 City of Columbus webmasters
- Implemented web reporting software and provided monthly reports to clients on web usage statistics
- Wrote and published step-by-step user guides and on-line help tools for in-house applications including Content Management System
- Trained professional webmasters in Microsoft Frontpage and in-house Content Management System

July 1996-April 2000

MidWest Micro
Fletcher, OH

Web Developer/Technical Writer

- Designed and implemented company-wide intranet web site including programming, graphics, content and database manipulation
- Updated and maintained company internet web sites including database manipulation and web programming
- Composed technical materials in the form of on-line documentation, procedure manuals, infoFax and help files to provide technical assistance to internal and external customers
- Researched, wrote and edited articles, bulletins and newsletters on computer products, services and the latest computer news

EDUCATION

June 2002 Wright State University

Dayton, OH

- Received B.A. degree in English (Professional Writing emphasis)

RELATED SKILLS

- *Operating Systems:* MS-DOS, Windows (3.x , 95, 98, 2000, XP, NT Workstation/Server)
- *Applications:* MS Frontpage, MS Office Suite, Adobe Creative Suite (Includes Photoshop), Adobe Acrobat, Adobe Pagemaker, Remedy, Macromedia Homesite, Macromedia Dreamweaver MX, Macromedia Flash MX, JAWS Screen Reader, FTP Software
- *Languages:* HTML, CSS, Javascript
- PC Hardware
- *Familiar With:* Cold Fusion, SQL Scripting Language, SQL Server 2000

References Available Upon Request